

Leadership Development Agenda

Saturday, January 20, 2024

Time 9:00 am to 3:00 pm (Doors Open at 8:30 am)

8:30 am – 9:30 am	Continental Breakfast	Everyone
9:00 am – 9:15 am	Call to Order; Introductions & Overview	Erin Wiener, DFRW President
9:15 am – 9:30 am	Media & Public Relations	Jane Welch, DFRW 2 nd Vice President, and Public Relations Chair
9:30 am – 9:45 am	Legislative Tips	Joan Bestpitch, DFRW Legislative Chair
9:45 am – 10:15 am	Parliamentary, Bylaws, Meeting Etiquette	Pat Woodring, DFRW Parliamentarian and Bylaws Chair
10:15 am – 10:30 am	Flag Etiquette, Don't be A Martha, Chatty Cathy	Erin Wiener, DFRW President
10:30 am – 10:45 am	Break	Everyone
10:45 am – 11:00 am	Public Speaking Tips	Joan Bestpitch, DFRW Legislative Chair
11:00 am - 11:15 am	Americanism and Caring for America	Erin Wiener, DFRW President
11:15 am – 11:30 am	Treasurer Reporting Requirements	Fran Turner, DFRW Treasurer
11:30 am to 12:00 pm	Lunch	Everyone
12:00 pm – 12:15 pm	Membership Growth Tips	Paula Manolacos, DFRW 3 rd Vice President and Membership Chair
12:15 pm – 12:30 pm	Leadership and Club President Tips	Marilyn Booker, DFRW Leadership Chair, and SCRWC Club President
12:30 pm – 12:45 pm	Campaign Tips	Hope Whaley, DFRW 1 st Vice President

12:45 pm – 1:00 pm	Awards and your Roadmap for the next two years	Erin Wiener, DFRW President
1:00 pm – 1:15 pm	Policies, Rules, and Procedures	Erin Wiener, DFRW President
1:15 pm – 1:30 pm	Board of Directors verses Executive Committees	Pat Woodring, DFRW Parliamentarian and Bylaws Chair
1:30 pm – 1:45 pm	Break	Everyone
1:45 pm – 2:00 pm	Armed Services Awards Tips	Fran Turner, DFRW Armed Services Chair
2:00 pm – 2:15 pm	Communications, Social Media, Newsletters and Youth Outreach	Erin Wiener, DFRW President
2:15 pm – 2:30 pm	How to take Effective Minutes	Kathy Beard, DFRW Secretary
2:30 pm – 2:45 pm	Fundraising Ideas and Tips	Erin Wiener, DFRW President
2:45 pm – 3:00 pm	Calendars, Save the Dates, Survey and Adjournment	Erin Wiener, DFRW President